Agreed fee structure

At SKR Legal all our work is done for an agreed fee. An agreed fee is a set amount to cover the retainer, and will not change unless the retainer changes. It is payable in advance and is not refundable, even if you change your mind and decide not to continue the case.

IMMIGRATION

Please note:

- (1) all immigration agreed fees exclude any disbursements such as the barrister fee, expert fee, the home office fee unless stated otherwise
- (2) some cases may not attract VAT, and in some instances the counsel's fee may vary. This will be discussed with you prior to taking on the matter

Immigration Case Type	Further information	Agreed fee	What's included in the agreed fee	Timescales	Disbursements (costs payable to a third party – not included in the agreed fee)
Sponsorship Applications					
Spouse Visa Entry	If you have the right to live in	£900 Plus	Statutory Declaration	We usually submit	Home Office fee £1650 (approx.)
clearance	the UK permanently, you (as their 'sponsor') can apply for your husband, wife, civil partner, fiancé, or a partner to join you in the United Kingdom.	VAT	 Completion of the online form Writing a covering letter Property inspection report (local area 	 the application within one week of receiving complete documents Home Office decision is usually made within 4 to 6 months 	NHS health surcharge (if from outside the EEA) £400 per year Home Office priority service (normally decision within 5 working days) £500 Home Office super priority service (normally decision by the end of the next working day) £800

The rules are different for	only)		Home Office priority		
	Ully)	•	Home Office priority		
each type of partner, but they			service can be used		
must be 18 or over, and you			at an extra fee		
will have to provide			payable to the		
documentary evidence that			Home Office).		
your relationship is genuine					
and that you have enough					
money (in earnings or					
savings) to support them. The					
required amount will be					
higher if your partner is					
bringing a child or children					
with them.					
Depending which country					
your partner might have to					
pass an English language test					
and have a medical test to					
prove that they don't have					
Tuberculosis.					
The visa will last 33 months if					
you're married, in a civil					
partnership, or lived with					
your partner for over 2 years.					
They will be able to apply to					
renew it for another 30					
months, after which (5 years)					
they can apply to settle in the					

	UK.				
Spouse Visa Checking Papers		£180 Plus VAT	• Checking papers only Please note: We will not prepare any written documents or covering letter within this fee	This typically takes 90 minutes to review the papers. No drafting involved.	N/A
Children Entry Clearance	Entry clearance for a child to join their parent in the United Kingdom.	£900 Plus VAT	 Statutory Declaration Completing the online form Writing a covering letter Property inspection report (local area only) 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months Home Office priority service can be used at an extra fee payable to the Home Office) 	Home Office fee £1650 (approx.) NHS health surcharge £400 per year Home Office priority service (decision within 5 working days) £500 Home Office super priority service (decision by the end of the next working day) £800
Visit Visa	This applies if you are coming to the United Kingdom for a visit to see the family or tourism. You can apply for either 6 months, 2 years, 5 years or 10	£450 Plus VAT	 Statutory Declaration Completing the online form Writing a covering letter Property 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 3 to 4 weeks 	Home Office fee £95-£822 (depending on length of stay) Home Office priority service (decision within 5 working days) £500 Home Office super priority service (decision by the end of the next working day) £800

EEA Family permit	years visa. This will be an application for	£1100 Plus	inspection report (local area only) • Statutory	 Home Office priority service can be used at an extra fee payable to the Home Office). We usually submit the 	Home Office fee £0
	a non European partner to join their European partner in the United Kingdom. You must be in a genuine and subsisting relationship in order to make the application for entry clearance.	VAT	 Declaration Completing the online form Writing a covering letter Property inspection report (local area only) 	 application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months Home Office priority service can be used at an extra fee payable to the Home Office). 	NHS fee - £0 Home Office priority service (decision within 5 working days) £500 Home Office super priority service (decision by the end of the next working day) £800
Additional Applicants	This will include any dependent children who are seeking an entry clearance together with their parent.	£200 Plus VAT (per person)	 Statutory Declaration Completing the online form Writing a covering letter Property inspection report (local area only) 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months Home Office priority service can be used at an extra fee payable to the Home Office). 	Home Office fee £0 NHS fee £0 Home Office priority service (decision within 5 working days) £500 Home Office super priority service (decision by the end of the next working day) £800

Human rights applications					
numan rights applications					
Further Leave to Remain (FP – Family Life/Private Life) Applicant (one applicant)	You can apply for a visa under 'Family Life' if (for example) you are the parent of a British child but where the applicant is not eligible to apply as a partner. If successful, you would be issued with a visa for 2.5 years, but (unlike the spouse/partner visa) you would need 10 years to qualify for indefinite leave to remain. Private Life applications are for those who have spent 20 years in the UK illegally (or legally and illegally together) and it would allow them to legalise their stay. If successful, as with 'Family Life' , you would be issued with a visa for 2.5 years, but would need 10 years to qualify for indefinite leave to	£1000 Plus VAT	 Advice Completing the application form Writing a covering letter Taking and preparing witness statement(s) Checking supporting documents Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work.	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months Home Office super priority service can be used at an extra fee payable to the Home Office). 	Home Office fee £1,033 (per applicant) NHS health surcharge £400 per year within 5 working days) £500 Home Office super priority service (decision by the end of the next working day) £800

	remain.				
Further Leave to Remain (FP – Family Life/Private Life) Application (dependents)	This will include dependents such as your spouse/partner, fiancé, civil partner, child, parent or a relative who will be dependent on you.	£200 plus VAT each	 Advice Completing the application form Writing a covering letter Taking and preparing witness statement(s) Checking supporting documents Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work. 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months Home Office super priority service can be used at an extra fee payable to the Home Office). 	Home Office fee £1523 (from outside UK); £1033 (from inside UK) NHS health surcharge £400 per year Home Office super priority service (decision by the end of the next working day) £800
Further Leave to Remain (M – marriage to a settled person, ie for spouses and partners of British citizens and settled persons). Children under 18 years of age can be included in	This will be spouse visa extension application after the initial grant of leave to remain for 33 months. You will be able to apply for extension if you continue to fulfil the requirements as a partner of a British Citizen or	£800 plus VAT	 Advice Completing the application form Writing a covering letter Taking and preparing witness statement(s) 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months Home Office super priority 	Home Office fee £1033 NHS health surcharge £400 per year Home Office super priority service (decision by the end of the next working day) £800

your application using the FLR (M) form.	settled person and your relationship is genuine and subsisting. You must be in the UK to apply.		 Checking supporting documents Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work. 	service can be used at an extra fee payable to the Home Office).	
Additional applicants (per person).		£300 plus VAT pp	 Advice Completing the application form Writing a covering letter Taking and preparing witness statement(s) Checking supporting documents Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work. 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months Home Office super priority service can be used at an extra fee payable to the Home Office). 	Home Office fee £1033 NHS health surcharge £400 per year Home Office priority service (decision within 5 working days) £500 Home Office super priority service (decision by the end of the next working day) £800

European Economic Area Family Member (EEA FM) applications.	This is for relatives (spouse/civil partner, child or grandchild aged under 21, dependent parent/grandparent) of qualifying EEA nationals who wish to apply for a registration certificate as an EEA national, or a residence card if a non-EEA national. A qualifying EEA national is a person who is or was in the UK working, seeking employment or studying, or has permanent right of residence in the UK under EEA regulations.	£1300 plus VAT	 Advice Completing the application form Writing a covering letter Taking and preparing witness statement(s) Checking supporting documents Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work.	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months Home Office priority service can be used at an extra fee payable to the Home Office). 	Home Office fee £65 (plus £65 for each additional family member)
European Economic Area Extended Family Member (EEA EFM) applications.	This is for extended family members of relevant EEA nationals who wish to apply for a registration certificate as an EEA national, or a residence card if a non-EEA	£1300 plus VAT	 Advice Completing the application form Writing a covering letter Taking and preparing witness 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months 	Home Office fee £65 (plus £65 for each additional family member)

	national. Extended family members includesyour partner (but not spouse or civil partner) and their relative (but not their child, grandchild, parent or grandparent) – for example, brothers, sisters, aunts, uncles, nephews, nieces, cousins. A relevant EEA national is a person who is or was in the UK working, seeking employment or studying, or has permanent right of residence in the UK under EEA regulations.		 statement(s) Checking supporting documents Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work.		
Applying for a document certifying permanent residence (EEA nationals) or a permanent residence card(non-EEA nationals) Form EEA (PR)	You will need this document if you intend to apply for British citizenship. To be eligible to apply for permanent residency you must have lived in the UK for a continuous period of 5 years as a 'qualified person' (ie working, seeking work, self-	£1300 plus VAT	 Advice Completing the application form Writing a covering letter Taking and preparing witness statement(s) Checking 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months The Home Office does not offer 	Home Office fee £65 (plus £65 for each additional family member)

	sufficient, or a student) before applying.		supporting documents • Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work.	a priority service for permanent residence applications	
EEA (PR) Separated partner	If you were married to an EEA national you may be eligible to remain in the UK. You must be able to provide documentary evidence that you were married to an EEA national for at least 3 years before the start of divorce proceedings and that you lived together in the UK for at least 12 months.	£1500 plus VAT	 Advice Completing the application form Writing a covering letter Taking and preparing witness statement(s) Checking supporting documents Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work. 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months The Home Office does not offer a priority service for permanent residence applications 	Home Office fee £65 (plus £65 for each additional family member)

EEA (PR) Divorced	If you have been married to, or in a civil partnership with, an EEA national you may be eligible to apply for a Retained Right of Residence. You must be able to provide documentary evidence that you were married to an EEA national for at least 3 years before the start of divorce proceedings and that you lived together in the UK for at least 12 months. You will also need to prove that your ex-spouse worked, studied or had full medical health care insurance for at least 3 years during the relationship.	£1500 plus VAT	 Advice Completing the application form Writing a covering letter Taking and preparing witness statement(s) Checking supporting documents Preparing the case bundle Please Note: If the application is refused, there will be a separate fee for any further work. 	 We usually submit the application within one week of receiving complete documents. Home Office decision is usually made within 4 to 6 months The Home Office does not offer a priority service for permanent residence applications 	Home Office fee £65 (plus £65 for each additional family member)
Appeals					
Spouse Visa Entry clearance	If your spouse visa application is refused then you have the right to appeal the decision. The appeal will be submitted	£1500 plus VAT	 Reviewing the refusal Drafting grounds of appeal 	We can submit appeals on an urgent basis. Normally the applicant has 28 days to appeal. Once the appeal has been	Court fee £140. Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will

	to the Court and the case will then be heard by an immigration judge who is independent of the Home Office.		 Filing the appeal in Court Drafting the statements Preparing the case bundle Representing you in Court 	submitted, it can take between 6 to 8 months to be givenan appeal hearing date.	depend on factors in the individual case.
EEA Appeals (Out of country)	If your European dependent visa entry clearance application is refused then you may choose to appeal the decision. The appeal will be submitted to the Court and the case will then be heard by an immigration judge who is independent of the Home Office.	£1500 plus VAT	 Reviewing the refusal Drafting grounds of appeal Filing the appeal in Court Drafting the statements Preparing the case bundle Representing you in Court 	We can submit appeals on an urgent basis. Normally the applicant has 28 days to appeal. Once the appeal has been submitted, it can take between 6 to 8 months to be given an appeal hearing date.	There will be a court fee of £140. Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.
EEA Appeals (In Country)	If your European dependent visa application is refused then you may choose to appeal the decision. The appeal will be submitted to the Court and the case will then be heard by an	£1800 plus VAT	 Reviewing the refusal Drafting grounds of appeal Filing the appeal in Court Drafting the 	We can submit appeals on an urgent basis. Normally applicant has 14 days to appeal the decision. Once the appeal has been submitted, it can take between 6 to 8 months to be	There will be a court fee of £140. Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.

	immigration judge who is independent of the Home Office.		 statements Preparing the case bundle Representing you in Court 	given an appeal hearing date.	
Human rights Appeal	If your human rights application is refused you may have the right to appeal the decision and your case be heard by an independent judge.	£1800 plus VAT	 Reviewing the refusal Drafting grounds of appeal Filing the appeal in Court Drafting the statements Preparing the case bundle Representing you in Court 	We can submit appeals on an urgent basis. Normally applicant has 14 days to appeal the decision. Once the appeal has been submitted, it can take between 6 to 8 months to be given an appeal hearing date.	There will be a court fee of £140. Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.
Asylum Appeal - Please note that we do not do legal aid and only conduct cases on a private fee basis.	If your asylum claim is refused then you may choose to appeal the home office refusal to an immigration judge. All appeals must be filed with the court within 14 days from the date of the decision.	£2000 plus VAT	 Reviewing the refusal Drafting grounds of appeal Filing the appeal in Court Drafting the statements Preparing the case bundle 	We can submit appeals on an urgent basis. Normally applicant has 14 days to appeal the decision. Once the appeal has been submitted, it can take between 6 to 8 months to be given an appeal hearing date.	There will be a court fee of £140. Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.

Administrative Review			Representing you in Court		
Administrative Review	An administrative review is a review of your visa application, carried out by a different Home Office official. This is only a suitable option if you believe that you submitted all the correct documentation but the Home Office made a mistake in refusing you a visa.	£600 plus VAT	 Reviewing the papers Drafting grounds for review Preparing the application Filing the application with the Home Office 	We can submit urgent applications within two working days. Normally the decisions are made within 3 - 6 months.	Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.
Entry Clearance Review	This will involve preparing the grounds and case for a Home Office entry clearance manager to review the entry clearance refusal.	£600 plus VAT	 Reviewing the papers Drafting grounds for review Preparing the application Filing the application with the Home Office 	We can submit urgent applications within two working days. Normally the decisions are made within 3 - 6 months.	Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.

Reconsideration (Permission to appeal)								
Permission to appeal application to First-tier tribunal(reconsideration)	This application is made when theFirst-tier Tribunal has applied the law incorrectly.	£600 plus VAT	 Drafting grounds for permission to appeal the previous decision Preparing the application Filing with the Court. 	We normally submit applications for permission to appeal within 1 to 2 working days of receiving complete instructions. It can take between 2 to 3 months for the Court to make decision.	There is no fee for an application to the Tribunal. Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.			
Permission to appeal application to Upper-tier tribunal (reconsideration)	This application is made when the Tribunal judge has applied the law incorrectly.	£700 plus VAT	 Drafting grounds for permission to appeal the previous decision Preparing the application Filing with the Court. 	We normally submit applications for permission to appeal within 1 to 2 working days of receiving complete instructions. It can take between 2 to 3 months for the Court to make decision.	There is no fee for an application to the Tribunal. Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.			
Permission to appeal application to Court of Appeal (reconsideration)	This application is made when the Upper-tier Tribunal has applied the law incorrectly.	£800 plus VAT	 Drafting grounds for permission to appeal the previous decision 	We normally submit applications for permission to appeal within 1 to 2 working days of receiving complete	There is no fee for an application to the Tribunal. Any other disbursements such as a barrister's fee or an expert's fee will			

			 Preparing the application Filing with the Court. 	instructions. It can take between 2 to 3 months for the Court to make decision.	be payable separately and will depend on factors in the individual case.
Permission to appeal (reconsideration) hearing		£900 plus VAT for each hearing	Preparing instructions to Counsel. Counsel will prepare the case and represent you at Court.	This will take place when the permission to appeal has been granted on paper and there is going to be an oral hearing.	There is no fee for an application to the Tribunal. Any other disbursements such as a barrister's fee or an expert's fee will be payable separately and will depend on factors in the individual case.
Nationality					
Naturalisation (Form AN)	This application is made by an adult to become a British Citizen. If you have been granted Indefinite Leave to Remain, you may be able to submit the British Citizenship application. We will assess your case and let you know if you qualify before we agree to submit your application.	£500 plus VAT	 Preparing the online application Writing a covering letter Drafting a witness statement Checking the documents Preparing the case file. 	We can normally submit these applications within 1 to 2 working days. The Home Office normally takes between 4 to 6 months to make the decision.	Home Office fee £1330

Child registration (Form MN1)	This application is made for a child to become a British Citizen. You may be able to apply for your child to become a British Citizen. We will assess your case and let you know if you qualify before we agree to submit your application.	£500 plus VAT	 Preparing the online application Writing a covering letter Drafting a witness statement Checking the documents Preparing the case file. 	We can normally submit these applications within 1 to 2 working days. The Home Office normally takes between 4 to 6 months to make the decision.	Home Office fee £1012.
Stateless case	If you're in the United Kingdom and not recognised as a citizen of any country ('stateless') you may be able to apply for British citizenship. This is where the child was born and has lived in the United Kingdom up to age of five years. If you are Indian citizens and your child was born in the United Kingdom and has lived in the United Kingdom for a continuous period of five years, your child may be able to apply for	£1200 plus VAT	 Preparing the online application Writing a covering letter Drafting a witness statement Checking the documents Preparing the case file. 	We can normally submit these applications within 1 to 2 working days. The Home Office can normally take between 4 to 6 months to make the decision.	Home Office fee £1206 (aged over 18); £1012 (aged under 18).

Settlement applications	British citizenship on the basis of stateless route.				
SET (O) Application - Tier 1 - 5	You may be able to apply for Indefinite Leave to Remain in the United Kingdom if you have been granted visas in any of the tiers. We will need to assess your individual circumstance and advise whether you qualify for this route.	£1300 plus VAT	 Reviewing the case Preparing the online application Writing a covering letter Drafting a witness statement Checking the documents Preparing the case file. 	We can normally submit your application within 2-3 working days. The Home Office will normally take between 4 to 6 months for the decision on this application.	The Home Office fee varies for each tier. Please contact us or check the home office website for further information.
SET (O) Application - Discretionary Leave	You can normally submit Indefinite Leave to Remain in the United Kingdom after 10 years of residence under discretionary leave to remain. The home office will normally take between 4 to 6 months for the decision on this application.	£1100 plus VAT	 Reviewing the case Preparing the online application Writing a covering letter Drafting a witness statement Checking the documents 	We can normally submit your application within 2-3 workingdays. The Home Office will normally take between 4 to 6 months for the decision on this application.	Home Office fee £2389.

SET (LR) - Long residence settlement	If you have legally lived in the United Kingdom for a continuous period of 10 years under any visa, you can apply for Indefinite Leave to Remain under long residence route.	£1200 plus VAT	 Preparing the case file. Reviewing the case Preparing the online application Writing a covering letter Drafting a witness statement Checking the documents Preparing the case file. 	We can normally submit your application within 2-3 working days of receiving your application. The Home Office will normally take between 4 to 6 months for the decision on this application.	Home Office fee £2389.
SET (M)- Spouse visa settlement	If you entered the United Kingdom under a spouse visa, you can normally apply for Indefinite Leave to Remain after five years of residence.	£700 plus VAT	 Reviewing the case Preparing the online application Writing a covering letter Drafting a witness statement Checking the documents Preparing the case file. 	We can prepare your application within 1 to 2 working days. The Home Office will normally take between 4 to 6 months for the decision on this application There is an option of priority visa in which you can get the decision within 24 hrs by paying the extra.	Home Office fee£2389. Home Office super priority service (decision by the end of the next working day) £800

on return to your country of origin then you may claim asylum in the United Kingdom.VATcasewithin 2 - 3 working days.Normally individuals claiming asylum qualify for Legal Aid. At SKR Legal we do not deal with asylum cases under legal aid but will be happy to assist you on a private fee basis.Normally application Writing a covering letterWriting a covering letterWriting a covering letterThe Home Office timeframe from the start of the case to the finish will be approximately six monthsAsylum interviewThis will involve attending£500 plusRepresentation at theSame day attendance
on return to your country of origin then you may claim asylum in the United Kingdom.VATcasewithin 2 - 3 working days.Normally individuals claiming asylum qualify for Legal Aid. At SKR Legal we do not deal with asylum cases under legal aid but with asylum cases under legal aid but will be happy to assist you on a private fee basis.Witing a covering attendancewithin 2 - 3 working days. The Home Office timeframe from the start of the case to the finish will be approximately six monthsAsylum interview attendanceThis will involve attending your asylum interview with you at one of the Home Office£500 plus VATRepresentation at the asylum interview only. No drafting involved.Same day attendance
attendance your asylum interview with VAT asylum interview only. No you at one of the Home Office drafting involved.

Bail application	Bail application						
Bail application to Home Office	If you have been detained by the Home Office you can apply to the Home Office for bail. If your Home Office bail has been refused or no response has been received then it may be appropriate to apply for Court bail.	£700 plus VAT	 Reviewing the case Writing a covering letter Drafting grounds for bail Checking the documents Preparing the case file. 	We can submit the application on the same day on an urgent basis provided that we receive all the requested documents. You should normally expect the decision within 7 days from the date of submission of the application.			
Bail application to tribunal judge.	If you have been detained by the Home Office and your Home Office bail has been refused then you can apply for Court bail.	£1300 plus VAT	 Reviewing the documents Preparing the grounds for the bail application Advising you Drafting the application Representing you in Court Please note: theagreed fee includes representation at the first hearing only. There will be an additional fee for a 	We can prepare the Court bail application within 1 - 2 days. It can take up to 3-5 working days from the day of submission of the application to receive a Court date.	 Please note: the agreed fee includes the barrister's fee for the first hearing. However, if the first bail is refused, then any subsequent hearing will attract a separate counsel fee. We will agree this fee with you before the hearing. 		

Legal Visits	Visiting detainees at the detention centres to answer any legal questions or prepare applications.	£500 plus VAT	barrister to represent you at any subsequent hearings. Visiting the client at detention centre to discuss the case.		
Judicial Review					
Application on paper	A judicial review is a form of Court proceeding in which a judge reviews the lawfulness of a decision or action made by the Home Office. A judicial review can challenge the way a decision has been made, if you believe it was illegal, irrational, or unfair. It is not really about whether the decision was "right", but whether the law has been correctly applied and the right procedures have been followed.	£2000 plus VAT	 Reviewing the case Instructing counsel to draft grounds for Judicial Review Drafting the application Preparing the bundle to file in the Court. 	We can normally prepare urgent bail applications in deportation cases on the same day. However, in normal circumstance we will prepare the case within 3-5 working days.	Court fee £154.
Renewal Hearing	If your Judicial review has been refused on paper then	£850 plus	Counsel representation at the renewal hearing for	We can prepare urgent	

	you may be able to renew the case and request an oral hearing. A barrister will represent you at the oral hearing.	VAT	Judicial Review.	applications within 1 or 2 days.	
Miscellaneous					
Sponsorship declaration		100 plus VAT			
Power of Attorney		100 plus VAT			
Affidavit		100 plus VAT			
Change of name deed		100 plus VAT			
Other applications					
Biometric Replacement Application - BRP (RC) Application	If you have lost your biometric card (visa card), then we can prepare your application for the replacement card.	£400 plus VAT	 Drafting the witness statement Writing a covering letter Completing the application form 	We can normally prepare the application within 3 working days from the day we receive complete instructions.	Home Office fee £56.
Travel Doc Application	If you have been accepted as a refugee in the United	£400 plus	 Drafting the witness 	We can normally prepare the application within 3 working	Home Office fee £75.

	Kingdom and do not have any nationality, you can apply for travel document if you need to travel outside of the United Kingdom.	VAT	 statement Writing a covering letter Completing the application form 	days from the day we receive complete instructions.	
Refusal/ Review	If your application has been refused, we can review the refusal for you and provide you advice on what options you have going forward.	£200 plus VAT	 Reviewing the papers; Advising you Please note: the agreed fee includes reviewing the papers and advice only. No drafting is included in the agreed fee.	We can normally review the paperwork at 1 or 2 days notice. Normally takes between 1 to 2 hours for the review.	N/A

ROAD TRAFFIC

Road Traffic Case Type	Further information	Agreed fee	What's included in the agreed fee	Timescales	Disbursements
Drink driving		£600 plus	Two hours meeting you	You are likely to have a Court	
offence, guilty plea		VAT	and preparing your	date when you instruct us. We	
			case, including:	cannot advise you on the precise	
			 Taking your 	timing as this depends on the	
			instructions and	Court listing for that day.	
			answering any		
			questions you have		
			 Considering and 		
			advising on		
			evidence		
			 Explaining the 		
			Court procedure to		
			you so you will		
			know what to		
			expect on the day		
			of your hearing		
			 Advising you on 		
			the sentencing		
			options available to		
			the Court and the		
			likely sentence		
			Attending the		
			Magistrates Court at		
			one hearing. We will:		
			 meet you before 		
			the hearing		

✓ represent you at
the hearing
✓ discuss the
outcome with you
Please note: the agreed fee
is based on the
presumption that you have
entered a guilty plea and
have a date for your
hearing.
The agreed fee does not
include any of the
following (all of which will
incur additional cost):
Instructing expert
witnesses
Taking statements
from witnesses
(our fee for this is
£150 Plus VAT per
witness)
Advising on a
special reasons
hearing
Advising on and
conducting an

		appeal		
Drink driving offence, not guilty plea	£1,500 plus VAT	 Two hours meeting you and preparing your case, including: ✓ Taking your instructions and 	We cannot provide atimescale of when your hearing will take place as this depends on the Court listings.	
		answering any questions you have ✓ Considering and advising on		
		evidence ✓ Explaining the Court procedure to you so you will know what tyo		
		expect at your hearing ✓ Advising you on the sentencing		
		 options available to the Court and the likely sentence Attending the 		
		 Magistrates Court at two hearings. We will: ✓ meet you before the hearing ✓ represent you at 		

the hearing
✓ discuss the
outcome with you
Please note: the agreed fee
is based on the
presumption that you have
entered a not guilty plea
and have a date for your
hearing.
The agreed fee does not
include, which will all incur
additional costs:
Instructing expert
witnesses
Taking statements
from witnesses
(our fee for this is
£150 Plus VAT per
witness)
Advising on a
special reasons
hearing
Advising on and
conducting an
appeal